

MINUTES- PARISH COUNCIL MEETING

Minutes of a meeting of the above-mentioned Parish Council held in the Lonegan Room, Leisure Centre Ravenshead on **Monday 19th January 26** commencing at 7pm.

Present Councillors Cllr M Smith (Chairman), S Bestwick-Vice Chairman,
A Smith, C Pitt & S Pickering, S Harris and guest Sergeant Bhavuk Sharma.
Clerk Belinda Kalka

Sgt. Bhavuk Sharma addressed the meeting, introduced himself, and confirmed that Beat Surgeries will continue. He also advised that a new "Let's Talk" engagement will be scheduled at local cafés- and would keep the Parish Council updated accordingly.

112.Apologies-. C Barnfather, T Barnfather, H Stoddard, R Stevenson

113.Declaration of Interest

Resolved No declaration of interests to be recorded.

114.Minutes of the Full Council Meeting of 17th November 2025

Resolved The minutes of the Full Council meeting of 17th November 25 be accepted as a true record and would be signed by Councillor M Smith.
Proposed by Cllrs M Smith & S Bestwick- all in favour.

115.Minutes of the Planning Meeting of 1st December 2025

Resolved The minutes of the Planning Meetings of the 1st of December 2025 were accepted as a true record and be signed by Councillor C Barnfather
Proposed by Councillor M Smith & A Smith- all in favour.

116.Accounts & Finance

a. financial reports - for November & December 25 were distributed prior to the meeting.

b/c. Accounts November & December 25

Resolved To approve the income of £45,899.23 for the month of November 25
To approve the expenditure of £40,176.39 the month of November 25

To approve the income of £18,393.47 for the month of December 25
To approve the expenditure of £35,481.64 the month of December 25

Proposed by Cllrs S Bestwick & C Pitt

d. Booking Office- Report

Resolved The Clerks will liaise with the Booking Office to be proactive in filling any available time slots, particularly at prime times where cancellations have occurred.
A waiting list to be implemented.

The Clerks will liaise with Cllr M. Smith and S. Bestwick regarding the Booking Office vacancy, including reviewing the hours currently required on site, considering options to restructure the role (such as producing invoices at month end), and assessing how any changes would impact the Booking Office, particularly in relation to annual leave cover.

e. Budget/precept 2026/27

Budget/Precept 2026-27 The budget recommendations were submitted to the F & G P committee on 14th January 2026.

Cllr S Bestwick and the Clerk B Kalka have summarised the accounts for 2025/26 and the proposed budget requirements for 2026/27 were discussed. The budget recommendations were submitted to the Full Council committee.

Resolved The budget was proposed by Cllr M Smith

All Cllrs were in favour. To note that the budget was approved for the year 2026/2027

For approval by Full Council three options for the 2026/2027 precept at band D were discussed as proposed/approval by the Full Council.

Resolved The 3 options were as follows with the recommendation from the F&GP to of **option 2**.

Option 1	£62.41	2.97 % annual increase
Option 2	£63.00	3.94 % annual increase
Option 3	£63.62	4.96 %annual increase

Resolved Cllr Stuart Bestwick proposed option 2, seconded by Cllr C Pitt for the 2026/27 precept. The proposal was carried with all Councillors in favour.

The Chairman would sign the Parish Precept Form C along with two Members to confirm the **precept of £177,305.00** for the year 2026/2027

Information, form C would be sent to Gedling Borough Council.

End of Year Closedown - DCK Accounting Solutions has been instructed to perform the closedown of the year ending 31st March 2026. Date and time to be confirmed.

Resolved To note information

117. Accidents, Incidents & Policies

Policy for Adoption/replacement

- P040 - IT Policy – Assertion 10
- P008 – Withdraw Legionella Policy and replace with Legionella Risk Assessment
- P008A – New Legionella logbook to coincide with the risk assessment

Resolved Policy P037 & P037A -New wording to replace the policies was approved. Recommended the replacement of the Legionella Policy with the new Risk Assessment and introduction of P008A Legionella Logbook.

Policies for review

• P007	3G Conditions of Use -	Slight amendments and review date
• P010	Contractor Employment Policy	Slight amendments and review date
• P011	Leisure Centre Signage	Review date only
• P012	Booking Secretary Risk Assessment	Slight amendments and review date
• P013	Parish Clerk Risk Assessment	Slight amendments and review date
• P018A/B/C	Child Protection Policy	Slight amendments and review date
• P019	Audit Assessment and Action Plan	Review date only
• P020	Petty Cash	Review date only
• P021	Members Code of Conduct	Review date only

- P022 Staff Safety Policy Review date only
- P023 Accident Reporting Procedure Review date only
- P023A Accident Reporting Form Review date only
- P023B Incident Reporting Form Review date only

Resolved Information noted & review dates updated accordingly.

118.Matters Arising NB Public Session Time at approx. 7.30pm.

Police Matters -Cllr S Harris- would provide her update via email; this report will give details of the Ravenshead crimes which have occurred since the last meeting.

Resolved The Clerks to circulate.

119.Ravenshead Leisure Centre.

- Howdens Game Changer programme submitted by the FA, application for new kitchen cupboards at the centre. We have been successful in our application. Work needs completing by 3rd May 25.
- Shower maintenance -still experiencing water pressure/availability and temperature issues.
- Drainage at the rear of the building cleared. Works need to be done to the downpipe and one drain dug up to investigate further the blockage issue. Quote attached

Resolved Councillors had previously approved the expenditure of £5,010 plus VAT, installation to be considered for April/May 2026 (the start of the new financial year).
Cllr C. Pitt offered his assistance with the preparatory work, alongside Cllrs M Smith & C Barnfather, S Bestwick to help reduce costs.

The Chairman will liaise with the Clerks regarding forward planning for kitchen preparations, including the removal of the existing kitchen and tiles, prior to installation. This will involve liaising with the chosen contractor to arrange a skip.

120. Play Areas/Lengthsman/Ravenshead Commoners.

Abbey Gates Park – Cllr T Barnfather. Continues to do the weekly checks and litter picking of the playpark

Resolved Cllr T. Barnfather reported the ongoing issue of litter at Abbey Gates playpark.

Haddon Road Park- Cllr A Smith-

- Tarmac funding bid to be submitted Nov 25- decision expected by the end of March 26.

Resolved Cllr A. Smith confirmed that she will liaise with Cllr T. Barnfather regarding forward planning for new park equipment.

The Clerks will contact Wicksteed to secure an annual inspection of all three play parks in early May and will query the price difference for inspections with and without accompaniment.

Leisure Centre Play Park- Cllr T Barnfather –would continue to do the weekly checks and litter picking of the playpark.

Resolved Weekly monitoring of all the park will continue, and any issues would be reported to the Clerks.

Cornwater Common- Cllr C. Pitt confirmed that the lawn mower has been repaired by Mansfield Garden Machinery- now returned.

Resolved

- It was reported again that both kissing gates leading from the Leisure Centre site—located at Regina Crescent and Swallow Crescent—require replacement wooden posts.
- Cllr C. Pitt will provide the Clerks with the exact locations of the posts on the Common requiring replacement. The Clerks will then contact Rainworth Fencing to obtain a quotation.
- Date to be arranged for the working party- spring 2026 and would be liaised with the ECO Group.

121. Ground Maintenance/Football/Petanque/Tennis Pitch Funding –Maintenance

- FF Maintenance fund received for 2025/26 season, 3rd year rate reduction. – Start of season pitch inspection complete and report received. Next due March 26.

Resolved

Awaiting the grant decision from NCC- Multi use courts- Following recent observations regarding the condition of the courts, the Clerk has made the application to the Nottinghamshire County Council Local Communities Grant for approximately £20,000 to cover the cost of root severance and resurfacing works, including all appropriate court markings. It was noted that the requirements of the grant include a match-funding contribution from the Parish Council.

Cllr C. Pitt will liaise with the football clubs to reiterate the importance of circulating the weekly door access code. This is to be communicated via the app.

122. Village Matters/Litter Picks/Ravenshead in Bloom –S Harris. S Pickering

- The next litter-picking session will be scheduled for Spring 2026. It was discussed that during the handyman's periods of annual leave, Councillors will be informed so that litter picking on the leisure centre grounds and the emptying of bins can be arranged accordingly.
- The Clerk will place an order for **20 large Hi-Viz bibs** for litter picking activities.
- Cllrs Pickering and Harris will liaise to agree dates for the next litter picking event (March/April) and confirm these to the Clerks for circulation.

123. Leisure Centre Refurbishment

- 12 payments from Football Foundation received.

Resolved The Parish Council is currently working with ARC to resolve the shower issues. An update on their findings and the proposed solution is imminent.

124. Local government Reorganisation

Resolved Central Government decision expected at the end of March 2026.

125. Correspondence & Newsletter Information

- Ravenshead 60th Anniversary Event
- Chairmen signage- Leisure Centre
- Christmas Lights Switch on 2026- 28th November 26

Resolved **60th Anniversary Event – 20/06/26**

Cllr M. Smith confirmed that the Village Hall has been provisionally booked for Saturday 20 June 2026. The suggestion to hold a picnic-style event was agreed.

The Clerks will confirm Peter Johnson to provide the music.

It was noted that there will be a photographic exhibition inside the Village Hall, to be organised by Iain Walton.

Chairman's Signage

The Clerk will ask Offscreen to amend the proof to read "Chairs of the Council"

Christmas Lights Switch on

The Clerk will circulate details of a Christmas Light Event debrief meeting to be held in the Lonergan Room on Tuesday 10 February 2026 at 6.30pm

It was noted that this year's Christmas Light Event will take place on **Saturday 28 November 2026**

126.AOB- The Neighbourhood Watch would submit a request to Cllr S Bestwick NCC fund.

Cllr C Pitt would present the Solar Panels presentation at the F&GP meeting 8th April 26.

Full Council Meetings scheduled.

Full Council	16 th February 26
Full Council	16 th March 26
Full Council	20 th April 26
APM	18 th May 26@7pm
AGM	18 th May 26@7.30pm

127. Closure @ 8.40pm